

Regent Square Civic Association: Minutes of October 3, 2011 Board Meeting

*Note: Names in **bold** identify persons responsible for Action Items*

Meeting Called to order by Alina Keebler

Introductions

- Board Members: Kitty Brunkhorst, Nancy Drew, Neal Harrison, Alina Keebler, Kathie Meyer, Tom Montgomery, Arch Pelley, Darrell Rapp.
- Visitors: Josie Ulrich, Virginia Linn, Steven Hurdle, Gina Sapienza

Minutes from October

- New format used for September preferred, ease of reading was cited as reason to adopt new format.
- Meeting Minutes approved: Alina motioned, Tom seconded, motion carried. **Arch** will send to website.
- **Arch** agreed to take minutes since Secretary is absent.

Treasurers Report

- Need copies of 990 from past years to help in submitting this year's 990; **Arch** has older copies in with records that he will give to Alina/ Kitty.
- Balance sheet shows \$17,000 but \$10,000 committed to trees.
- More expenditure in 2011 than income because of bike racks.
- Still need to try to get \$2,000 for street lights, **Kathie** and **Nancy** will continue to ask for contributions.
- **Nancy** will continue to look into hiring help with bookkeeping.

Membership (Kitty)

- 270 residential members; 17 businesses.
- 413 on e-blast, so should be able to get more members.
- Businesses will be invoiced for membership in 2012 and these businesses will be allowed to place more information and links on RSCA website.
- Kitty will send out copies of final membership to all Board Members so that they can help get out the vote because for elections 10% of total membership is necessary to make election valid.

Communications (Virginia)

- Articles for next Newsletter due on Friday .
- Open House will be major article
- November Newsletter
 - Article on Charter School's Park Place construction (Jon)
 - Article on ECS trailers (Barb Danko)
 - Alina said Pittsburgh Filmmakers requested an insert for 3 Rivers Film Festival (they will cover additional printing cost), Neal motioned, Arch seconded, motioned carried.
 - Open House article (Kathie)

- Sunoco sale
- Public Safety article (Tom)
- Bike racks (Andrew)
- Run Around the Square recap

Public Safety (Tom)

- Meeting is planned for November 19 at Mifflin Church from 10:00 A.M. to 11:30 A.M.
- Organizing Committee will meet in October to finalize plans
- Tom attended a Block Watch Meeting that was held in Wilkinsburg; issues of concern vary by community.

Biddle Building Rain Garden at Frick Park

- Rain Garden was planted October 1
- Garden is meant to act as demonstration project for community
- Article will be submitted by Steve Hurdle to Newsletter and Website.
- The rain garden will have a link on the website with a link to a planting plan for use by community looking for information on appropriate plants for rain garden
- Nine Mile Run funded the Rain Garden.

Business District Tree Project (Neal)

- Neal is still waiting to hear if the Phase One TreeVitalize application for spring planting has been approved – Phase One is along Hutchinson and at corner of Sanders near Typhoon.
- No other action until Spring.

Nominations (Arch)

- Nominations of 4 people complete and will be in special addition of Newsletter
- Each member is asked to get two other members to vote so that it can be a “legal” election by the RSCA by-laws which require 10% of membership to vote. **Kitty** will print up membership form for elections to check names.
- **Arch** will continue looking at future potential names for nominations for next year.
- Final election will be held and counted at Open House in November. **Arch** will receive election forms at the meeting and announce final count at that time.
- **Alina** will contact ECS principal Jon McCann about potential board appointees from among staff.

Bike Racks (Neal)

- Bike racks have been installed
- **Arch** needs to follow up on plaque size and cost.

Liability Insurance

- RSCA has Director’s and Officers’ insurance since July 1
- Board does not have special event insurance; discussion concerned what is risk of not having this insurance.
- **Alina** will contact Bayer Non-Profit to ask their advice.

- **Arch** will contact Kathleen Schneider and Dave Pollock to see why we didn't get this in the past.

Sale of Sunoco Site (Josie)

- Josie attended Edgewood Borough Council Meeting, Council President relayed that there is not anything Edgewood can do at this time.
- Mayor also spoke to residents and said that parking might be an issue.
- Alina did research on similar GetGo stations, the Squirrel Hill location at Forward and Murray is the most similar.
- General agreement that the Board should be proactive and not wait until something is designed and be seen as reactive.
- Alina suggested a Brainstorming meeting be held in October to find out Regent Square community's concerns. Alina motioned, Neal seconded. Meeting will be held on October 19 at Wilkins School if space can be secured.
- It was generally agreed that the number of participants should be limited to make the meeting productive, Alina suggested limiting it to those who responded initially to the initial call for interest. Board agreed. **Alina** will contact the interested residents.
- **Arch** will facilitate at meeting.

Open House on November 7 (Kathie)

- Kathie secured Route 174 to host event, it will be held from 7:00 P.M. until 9:00 P.M.
- It will be BYOB and Board members are asked to bring a bottle of wine.
- Kathie motioned and Alina seconded that \$500 be given from Civic Association to cover costs of food.
- **Kathie** and **Nancy** will make sure that Business District tree lights are on by then. They will continue to raise funds for the business district lighting
- Mayors and key borough officials will be invited. **Kathie** and **Nancy** will do invites.
- Maureen States will take care of Holiday Toy Drive.

Three Rivers Film Festival (Alina)

- RSCA will help in promoting event at Regent Square theater only
- Alina would like to have a banner across Braddock announcing event. This event brings a lot of people and business to Regent Square.
- Banner costs are between \$540 and \$837 depending on size and type, banner can be reused for subsequent seasons. General feeling was that sign should be kept simple because it has to be read from moving cars
- Alina motioned that \$700 be given by the RSCA for a banner for the Film Festival, Arch seconded.
- **Alina** will work with **Gina** and Filmmakers to finalize the design.
- **Gina** will coordinate with Swissvale about installing the sign before the festival.

Meeting was adjourned by Alina Keebler